#  **Columbia Slough Watershed Council Board Meeting Agenda**

**Date:** Monday, January 25, 2020 **Time:** 5:30 PM to 7:30 PM

 [**Virtual Meeting**](https://us02web.zoom.us/j/89495062105?pwd=OExTYXVEOHVNTmRvTzJmMHpudzdsZz09)

**Attendees**

|  |  |  |
| --- | --- | --- |
| Cathy Kellon | Daryl Houtman-City of Portland BES | Carrie Sanneman-MCDD |
| Troy Clark | Meei Lum | Scott Schlief |
| Bob Dolphin | Adam Reese, Apex | Kathy Shearin-EMSWCD |
| Keri Handaly-City of Gresham | Elizabeth Robillard | Jenn Bies-Port of Portland |

**Action Items**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Lead** | **Due Date** |
| Provide non-substantive clean-up edits to NW Metals letter | Board Members | By February 1 |
| Contact Cathy if you’d like to participate on the Virtual Gala Committee | Board Members | ASAP |
| Provide updates for any assigned action items to Jenn in advance of each meeting | Board Members | On-going |
| Consider how to update Board photo/info in publicly facing materials | Cathy | As possible |
| February Board Meeting * Approve JEDI Committee charter
* JEDI discussion topics: white supremacy culture and white fragility
* Others TBD
 |
| Parking Lot (topics to schedule at a future Board meeting)* Board review of official CSWC letters (preference or required?)
* Vanport placemaking project as JEDI discussion topic (need to think through how to frame this)
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**AGENDA**

**5:30 Welcome and Introductions**

**5:50 Business**

* Vote in new Board member, Carrie Sanneman
	+ Troy moved to approve; Daryl seconded; all approved
* Approval of October meeting minutes
	+ Meei moved to approve; Elizabeth seconded; all approved
* Approval of Compensation Philosophy Statement
	+ Bob moved to approve; Troy seconded, all approved
* Discussion of JEDI Committee Charter
	+ This is intended to be a template for all committees
	+ The perspective was raised that we might not want to restrict the Chair position to a Board or staff member so that community members.
	+ Suggestion was made to try to make the charter shorter if possible, but the job description or some other version could be significantly simplified and used as a recruitment tool.
	+ The charter will be edited to reflect feedback from tonight’s meeting for approval at the February board meeting

**6:00 Updates, Miscellaneous & Reminders**

* Action item review and discussion
	+ Board members are encouraged to send Jenn Bies updates on completed actions in advance of meetings
* Strategic planning timeline + call for Hiring Committee participation
	+ The grantor requires production of a 5-year strategic plan and racial equity toolkit by early October
	+ Scott, Elizabeth and Meei volunteered to help with consultant selection
* Gala timeline and call for Committee participation
	+ Late April event; less gala and more like a dinner and a show (revenue will be tied to ticket sales and sponsorships)
		- Buy meal tickets (including beverages) online which gets delivered in advance
		- May also coordinate an after-show where Jennifer DJs
	+ Ryan is staff lead; Board members should contact Cathy if you want to be on the Committee
		- Adam can help with beer and wine donations
		- Might help to create a shared document to track needs and enable others to help out
* Reminder to sign and return conflict of interest form
	+ This is an annual requirement for all Board members
* Any questions? Board calendar? Bunn House?
	+ Bunn House
		- Roof was replaced, but then a weather system created a different leak (not in the area of the replaced roof) that caused some damage in the mud room. Working to clean up and assess damage. Adam has a contact that is expert in assessing water damage.
		- Purchase offer will be framed as a not-to-exceed amount and is in final review. Cathy expects to submit the offer to Parks & Rec this week.
		- Sewer connection is the next project to tackle.

**6:30** **JEDI Spotlight**

* Daryl and Meei led a discussion about board members’ reactions to the video [I’m Tired of Talking About Race by Jasmine Roberts](https://www.youtube.com/watch?v=ii4W9Y9pExk&feature=emb_logo). Discussions started with a focus on white privilege.
* Since we were short on time and these topics are so important we will revisit white supremacy culture and white fragility at the next Board meeting.
* Board members were reminded to review the videos in the board packet in advance of the next meeting so we can devote time to discussions only.

**7:00 Land Use**

* Discuss and approve comment letter on NW Metals DEQ permit (deadline is February 8)
	+ A draft letter was authored by Max with input from Bob.
	+ NW Metals has refused to comply with regulations or pay fines.
	+ ODEQ’s scope is limited re: what they control; but we thought that even though equity is the responsibility of the City we included commentary on equity in this letter because it is so important.
	+ NW Metals plans to apply for another permit, so we will likely recommend that their operations be fully enclosed (similar to Metro Metals – which was required to be enclosed due to proximity to a school) which addresses noise, air quality etc.
	+ This requires consensus of the quorum of Board members present at the meeting. Jenn moved to approve the substance of the letter acknowledging minor typos will be corrected; Scott seconded, all approved.
* Discuss plans for forming the initial land use committee
	+ The history of the council has been deeply grounded in land use issues. Upcoming strategic planning process will help refresh our goals for land use engagement, but would like to dig into this now to help inform strategic planning.
	+ Initial informal committee will be formed to discuss how other organizations do this work and recommend what our goals for engagement should be etc.
	+ A committee meeting will be convened in early February - Bob, Scott, Daryl, Kathy, and Carrie volunteered.

**7:30 Adjourn**